



November 17, 2014 Board of Directors Meeting Agenda

1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

2. Approval of Minutes

Approval of the November 3, 2014 Regular Board Meeting Minutes, the November 3, 2014 Building and Property Meeting Minutes and the November 3, 2014 Committee of the Whole Meeting Minutes.

3. Student/Staff Recognition and Board Reports - Daulton Hershey/Morganne Frampton

3.1 Recognition of Vocational-Technical School Students of the Quarter

Mr. Steven Smith, high school principal, will recognize those Vocational-Technical School students who have earned "Student of the Quarter" awards for the first quarter of the 2014-2015 school year.

Grade 9	Anthony Cleary	Electronics Technology 1
Grade 10	Austin Bear	Carpentry 1
Grade 10	Noah Foster	HVAC 1
Grade 10	Chance Rayhart	Electrical Construction & Maintenance 1
Grade 11	Colby Black	Health Careers Technicians 2
Grade 11	Isaac Eshenour	World Studies
Grade 11	Taylor Farling	Automotive Technology 2
Grade 11	Samantha Heckendorn	World Studies
Grade 11	Danielle Rinehart	Child Care & Guidance 1
Grade 12	Lauren Baker	Advertising Art & Design 2
Grade 12	Jaedanne Kutz	Culinary Arts 3

3.2 Recognition of Students of the Quarter

Mr. Steven Smith will also recognize those students who have earned the academic achievement award for the first quarter for the 2014-2015 school year.

Business Department

Grade 9 Steven Beachley
Grade 10 Zachary Gantz
Grade 11 Tristan Robb
Grade 12 Janelle Goodhart

Math Department

Grade 9 Donovan Howell
Grade 10 Karley Kann
Grade 12 Tanner Rhoads

Math/Science Departments

Grade 11 Morganne Frampton

English Department

Grade 9 Sarah Walters
Grade 10 Bailey Jones
Grade 11 Diana Bowers
Grade 12 Daulton Hershey

Music Department

Grade 9 Theodore Magee
Grade 11 Alivia Hockenberry
Grade 12 Ashlee Fickel

Music/Physical Education/Health Departments

Grade 10 Jessica Teter

4. Financial Reports

4.1 Payment of Bills

General Fund	\$ 727,256.93
Capital Projects	\$ 4,214.85
Cafeteria Fund	\$ --
Student Activities	\$ 14,598.78
Total	\$ 746,070.56

Motion to approve payment of bills as presented.

4.2 Treasurer's Fund Report

General Fund	\$ 24,690,176.31
Capital Projects	\$ 4,916,027.43
Cafeteria Fund	\$ 209,842.07
Student Activities	\$ 238,223.50
Total	\$ 30,054,269.31

Motion to accept the Treasurer's report and budget transfers as presented.

4.3 YTD General Fund Report and YTD Taxes

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year.

The YTD Tax Report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-to-Date General Fund and Tax Reports as submitted.

5. Reading of Correspondence

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. Personnel Items – Action Items

Personnel Items – Action Items

11.1 Child-Rearing Leave of Absence - Heidi Weston

Mrs. Heidi Weston, grade four teacher at Mt. Rock Elementary School is requesting child-rearing leave of absence from approximately Thursday, March 12, 2015 through the end of the 2014-2015 school year. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mrs. Weston's requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement from approximately Thursday, March 12, 2015 through the end of the 2014-2015 school year.

11.2 Coaching Appointments

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as coaches for the 2014-2015 school year.

Juan Seiber	Assistant Wrestling Coach
Alicia Frey	High School Assistant Girls Soccer Coach/Middle School Girls Volunteer Coach
Julie Walter	High School Assistant Track Coach
Joan Schmidt	Junior High Track Coach
Carroll March	Junior High Volleyball Coach

The administration recommends that the Board of School Directors approve the appointments of the above listed coaches as presented.

11.3 Part-Time Kindergarten Aide Recommendation

The administration would like to recommend the individual listed as a part-time kindergarten aide for one year only at Newville Elementary School for the remainder of the 2014-2015 school year only.

Nancy Degenfelder

The administration recommends the Board of School Directors approve the above listed individual as a part-time kindergarten aide for one year only at Newville Elementary School for the remainder of the 2014-2015 school year only. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

11.4 Part-Time Kindergarten Aide Recommendation

The administration would like to recommend the individual listed as a part-time kindergarten aide for one year only at Mt. Rock Elementary School for the remainder of the 2014-2015 school year only.

Heather Swintosky

The administration recommends the Board of School Directors approve the above listed individual as a part-time kindergarten aide for one year only at Mt. Rock Elementary School for the remainder of the 2014-2015 school year only. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

Personnel Items – Action Items

11.5 Recommendation for Elementary Educational Technologist - Mary Hunt

The administration would like to recommend Ms. Mary Hunt as a part-time Elementary Educational Technologist for the 2014-2015 school year. Ms. Hunt will work 5.75 hours per day, five days a week with an hourly wage of \$14.15.

The administration recommends the Board of School Directors approve Ms. Mary Hunt as a part-time Elementary Educational Technologist for the 2014-2015 school year as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

11.6 Recommendation for Middle School Educational Technologist - Hunter Yingling

The administration would like to recommend Mr. Hunter Yingling as a part-time Middle School Educational Technologist for the 2014-2015 school year. Mr. Yingling will work 5.75 hours per day, five days a week with an hourly wage of \$14.15.

The administration recommends the Board of School Directors approve Mr. Hunter Yingling as a part-time Middle School Educational Technologist for the 2014-2015 school year as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

11.7 Recommendation for High School Educational Technologist - Terry Myers

The administration would like to recommend Ms. Terry Myers as a part-time High School Educational Technologist for the 2014-2015 school year. Ms. Myers will work 5.75 hours per day, five days a week with an hourly wage of \$14.15.

The administration recommends the Board of School Directors approve Ms. Terry Myers as a part-time High School Educational Technologist for the 2014-2015 school year as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

11.8 Resignation – Michael Berry

Mr. Michael Berry has submitted his resignation as Head Football Coach, effective immediately.

The administration recommends that the Board of School Directors approve Mr. Berry's resignation as Head Football Coach, effective immediately.

12. Business Items – Other Actions

12.1 Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Kevin Roberts	\$2,400.00
Brandie Shatto	<u>\$1,650.00</u>
Total	\$4,050.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, the Act 93 Agreement and the Big Spring School District.

Business Items – Other Actions

12.2 Adoption of Proposed Textbooks

Listed below are textbooks for board approval.

<u>Course</u>	<u>Title</u>
French I	T'es branche Level 1 - Passport
French II	T'es branche Level 2 - Passport
French III	T'es branche Level 3 - Passport
Spanish (all levels)	Spanish iCulture

The administration recommends the Board of School Directors approve the proposed textbooks as presented.

12.3 Proposed Updated Job Descriptions

The administration has developed and updated the job descriptions listed. A copy of the job descriptions has been included with the agenda.

- 311 Network Coordinator**
- 312 Computer Systems Technician**
- 315 K-12 Technology Integrator**
- 319 Software Applications Coordinator**
- 414 Educational Technologist**

The administration recommends that the Board of School Directors approve the job description listed.

12.4 Case K of 2014-2015

The parents of the student in Case K of the 2014-2015 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case K of the 2014-2015 school year for a period of forty-five (45) days, reduced to thirty (30) days, predicated upon completion of the Student Assistance Team process. During the period of exclusion, the student must have prior administrative approval to be on school property and may not attend or participate in any school activities nor appear on school property at any time for any reason.

12.5 Approve Construction Payment Applications

The District received the following payment application for ongoing projects. This Garland/DBS payment App1 is for the HS Roof project.

<u>Project</u>	<u>Contractor</u>	<u>This Payment</u>	<u>Balance</u>
Oak Flat PC	Honeywell	\$ 0.00	\$260,340.00
HS Roof	Garland/DBS Inc.	\$472,191.30	\$ 52,465.70

The administration recommends the Board of School Directors approve payment from the capital project fund of \$472,191.30 to Garland/DBS, Inc.

13. New Business - Information Item

13.1 Continuing Disclosure Self Reporting Documents

The administration will be self-reporting the missing self-disclosure items to the SEC; these forms are based on RBC reporting.

13.2 Request for Proposals for Substitute Teacher Services

The District continues to evaluate ways to be more efficient and cost effective in how it operates the District. One of the options is to contract substitute teaching services to a management company. These companies such as Kelly Services, Substitute Teacher Service or Source4Teachers focus on recruiting, training and placing skilled substitute teachers into classrooms. They also can provide future cost avoidance as specific components of the Affordable Care Act take effect and we continue to have mandated pension increases via PSERS.

The Administration will be evaluating the various services available to Big Spring throughout the next few months with the goal of recommending a company to fulfill this need starting in the 2015-2016 school year.

14. Future Board Agenda Items

15. Board Reports

15.1 District Improvement Committee - Mr. Norris/Mr. McCrea

15.2 Athletic Committee - Mr. Swanson

15.3 Vocational-Technical School - Mr. Wolf/Mr. Piper

15.4 Buildings and Property Committee - Mr. Barrick

15.5 Finance Committee - Mr. Gutshall, Mr. Piper, Mr. Swanson and Mr. Blasco

15.6 South Central Trust

15.7 Capital Area Intermediate Unit

15.8 Tax Collection Committee

15.9 Superintendent's Report

16. Meeting Closing

16.1 Business from the Floor

16.2 Public Comment Regarding Future Board Agenda Items

16.3 Adjournment

Meeting adjourned at _____ PM, **November 17, 2014.**

Next scheduled meeting is: **December 2, 2014**